



LAKES REGION KENNEL CLUB, INC. COMMITTEES

The Lakes Region Kennel Club has many committees that advance the work of the Club. We ask that each member participate in our projects by serving on *at least* one committee and highly recommend that each committee have more than just a chairman. This way, one can learn by doing. An annual written report will be submitted at the annual meeting in September. This report will contain detailed information on what the committee accomplished during the year, who helped and did what and what problems they had and/or suggestions for the future. Below is a summary of our committees and a description of duties.

Advertising/Publicity Committee: Publicity for the Club is and always has been one of its most important responsibilities. It is this committee's duty to keep the public informed about the Club and its activities. This is accomplished through our Club brochure, website, flyers, local newspapers and other media. This committee must communicate with the Chairman of each event concerning dates, location, etc. so that events can be publicized in the media in a timely manner. Getting the word out well in advance of each event is necessary to ensure its success.

Agility Committee: LRKC held its first AKC Agility Trials in August of 2003. Plans are underway to hold Trials in 2012. This committee is responsible for all the planning necessary for these events.

AKC Point Show Committee: Each year that the Club votes to hold a Point show(s), Obedience and Rally Trial(s), a Chairman is appointed. This committee is responsible for the show's organization and execution. It works all year to ensure that these events are a success, and every member's help is needed for the many jobs necessary for successful shows.

Annual Awards Committee: Prepares the notice of the eligibility requirements for the Club's annual awards for our dogs' accomplishments, titles (i.e. AKC) attained. It collects the information, orders the plaques and plans the awards program, which is usually held at our March meeting.

Annual Meeting Committee: Plans and coordinates our Annual Meeting, held each September, usually as a dinner at an area restaurant or as a potluck dinner.

Christmas/Holiday Party: Plans our annual party, which is usually held the night of our December meeting at a member's home or at an area restaurant. In the past this has included a "Yankee Swap" among the members. In 2008 we also included one for dogs.

Club Property Committee: Responsible for keeping track of all property belonging to the Club and keeping an up-to-date inventory. Maintaining the trailer, including state/town registration, insurance and contents.

D.O.G.S. Legislation: (appointed) Attends hearings and the meetings of this statewide organization and keeps the membership informed of important canine legislation.

Dog Park Committee: This committee is working towards the establishment of an off-leash dog park in the Lakes Region area. Using the AKC guidelines for establishing a dog park, it is working closely with officials of area towns and with private citizens who are interested in a local park, willing to donate towards this project, and to organize the construction and maintenance of a park.

Fund Raising: This is always going to be one of the Club's most important committees, and takes a special talent. We now have several on-going activities that would not have been possible without the funds donated by several individuals over the years.

Handling and Obedience Classes: This committee arranges the classes sponsored by LRKC: finding a location, instructor(s), preparing the necessary paperwork, and providing the Advertising/Publicity Committee with all the necessary information about these events.

Historian: Collects items and keeps an up-to-date scrapbook to preserve a history of the Club's events and accomplishments.

Hospitality Committee: Welcomes new members into the Club, providing name tags for each member at functions, organizes refreshments for the monthly meetings, as well as for our shows, matches, etc.

Match Committee: Plans the AKC-sanctioned Matches that the Club usually holds each year either on the first or second Sunday in May. This is a one-day event but requires much preplanning and many workers to help with signage, ring setup, entries, stewarding, food table, clean up, etc.

Membership Committee: (appointed) Responsible for publishing applicant's name(s) in our newsletter, interviewing applicants and recording the application, receiving and documenting payment, transferring payment to the Club Treasurer, welcoming new members and publishing their contact information for the membership list. Keeping the membership up to date and listing any corrections for contact information in the newsletter. Encouraging new members to work on a committee.

N.H. Dog Breeders: (appointed) Serves as LRKC's representative to this statewide organization of kennel clubs which bi-annually inspects kennels and publishes a booklet listing acceptable kennels. This NH Dog Breeders Directory was started by LRKC in 1970 and is still being published and distributed to NH veterinarians and pet supply stores, and on the Internet.

Newsletter Committee: Publishes monthly issues of our "Pawprint" to keep the membership informed of the Club's programs, activities and important or interesting canine news and events.

Pet First Aid Committee: Works with the American Red Cross Pet First Aid Instructor to provide instructional information for the immediate and temporary care given to an animal until it can be transported to a veterinary facility. Also helps organize and host or co-host Pet First Aid Certification classes throughout the State and keeps accurate records of these classes. Works with the P.O.M. Committee.

Pet Oxygen Mask Committee: Receives donations for masks, transfers funds to the Club Treasurer, receives requests for masks from fire and rescue departments, keeps an up-to-date inventory of masks, processes orders for masks, and distributes them as soon as possible. This committee must keep accurate records of all placements, dates and a list of donors. Works with the RCPFA Committee and supplies up to date information concerning the proper use of Pet Oxygen Mask equipment.

Programs and Public Education Committee: Coordinates the Club's efforts to educate the public on all aspects of owning and/or showing a happy and healthy dog through educational and informative programs held at our monthly meetings, shows and other events. Is responsible for making sure the literature available from AKC is up to date, inventoried and properly stored. Responsible for setting up the educational material at Club events. Prepared to answer any and all questions concerning LRKC and AKC.

Responsible Dog Ownership Day Committee: This committee was formed in 2007 and works closely with the AKC to organize a weekend day in September to introduce the public to the many activities offered in the world of dogs, and educate them on the proper care of a dog.

Santa Paws Photo Day: Plans a day, usually in November, for Club members and the public to have their pets' photos taken with 'Santa.'

Sunshine: Sends cards, flowers or coordinates a donation, if appropriate, to cheer or in remembrance of a Club member.

Scholarship Committee: (appointed) Maintains communication with UNH, reviews applications received, plans our annual award dinner and ascertains that our scholarship award is forwarded to the recipient's school.

Website Committee: Works closely with the webmaster to make sure that the website is kept up to date with all of the Club's activities, our officers and committees, and that all contact information is current.

Special Committees:

By-Laws Committee: As directed by the Club, is responsible for writing, revising or clarifying the By-Laws to meet the needs of the Club and in accordance with AKC requirements.